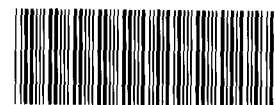


United States Government

Department of Energy

Rocky Flats Office

# memorandum



000029042

DATE: OCT 26 1992

REPLY TO:  
ATTN OF: ERD:BKT:11366

SUBJECT: Training per the OU 8 Decision of the Project Coordinators

TO: George Cannode, RFO Training Officer

Please find attached a July 13, 1992, letter from the Colorado Department of Health (CDH) to DOE/RFO and the U.S. Environmental Protection Agency, Region VIII (EPA) regarding the resolution of the OU 8 Draft Phase I RFI/RI Workplan Dispute under the RFP Interagency Agreement (IAG). Attached to this letter find a signed copy of the Decision of the Project Coordinators, dated July 7, 1992. Bullet no. 3 of the Decision of the Project Coordinators states that "DOE should aggressively pursue detailed acquisition planning to provide for optimum support of IAG commitments". It is further stated that "such planning will require further training of DOE and contractor staff...". Also find attached an August 6, 1992 letter from DOE to EPA and CDH regarding progress on improving the functionality of the acquisition process to support the IAG. Note that item no. 2 of this letter regards acquisition planning and Remedial Investigation (RI)/Feasibility Study (FS) training.

We request that you take the necessary steps to organize and implement acquisition planning training for both DOE and EG&G management and project managers involved with IAG activities. We further request that you take the necessary steps to organize and implement training on the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) RI/FS, Resource Conservation and Recovery Act (RCRA) Facility Investigation (RFI)/Corrective Measures Study (CMS) and RCRA closure processes along with the RFP IAG for both DOE and EG&G contract specialists. If possible, we request that the training be available by the end of 1992.

We would like to meet with you to discuss this request in detail and form an action plan to coordinate its implementation. Please contact Bruce Thatcher at extension 3532 for further information and coordination of this meeting.

Frazer R. Lockhart  
Director  
Environmental Restoration Division

## Attachments

cc w/Attachments:  
M. Bishop, AMA, RFO  
J. Adams, CSD, RFO  
R. Izell, OCC, RFO

ADMIN RECCRD

G. Cannode  
ERD:BKT:11366

2

cc w/o Attachments:  
J. Hartman, AMEM, RFO  
R. Schassburger, ERD, RFO  
B. Thatcher, ERD, RFO

CORRES. CONTROL  
INCOMING LTR NO.

4303 RF 92

IE  
DATE

Department of Energy

ROCKY FLATS OFFICE  
P.O. BOX 928  
GOLDEN, COLORADO 80402-0928

AUG 06 1992

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ACTION

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BENJAMIN, A.		
BERMAN, H.S.		
BRADY, J.A.		
BRANCH, D.B.		
CARNIVAL, G.J.		
COPP, R.D.		
CORDOVA, R.C.		
DAVIS, J.G.		
EVERED, J.E.		
FERRERA, D.W.		
GOODWIN, R.		
HANNI, B.J.		
HEALY, T.J.		
HILBIG, J.G.		
IDEKER, E.H.		
KERSH, J.M.	X	
KIRBY, W.A.		
KRIEG, D.		
KUESTER, A.W.		
LEE, E.M.	X	
MARX, G.E.		
MORGAN, R.V.		
PIZZUTO, V.M.		
POTTER, G.L.		
SANDLIN, N.B.		
SATTERWHITE, D.G.		
SCHUBERT, A.I.		
SHEPLER, R.L.		
SULLIVAN, M.T.		
SWANSON, E.R.		
TAN, K.G.		
WILSON, J.M.		
ZANE, J.O.		

Mr. Martin Hestmark  
U.S. Environmental Protection Agency, Region VIII  
ATTN: Rocky Flats Project Manager, 8HWM-RJ  
999 18th Street, Suite 500, 8WM-C  
Denver, Colorado 80202-2405

Mr. Gary Baughman  
Hazardous Waste Facilities Unit Leader  
Colorado Department of Health  
4210 East 11th Avenue  
Denver, CO 80220

Gentlemen:

The DOE letter (92-DOE-8021) dated July 15, 1992, confirmed the procedure to improve reporting on acquisition status and problems in support of the Interagency Agreement (IAG). This correspondence is the 30 day update report on the status of corrective measures.

Significant progress has been made in improving the functionality of the acquisition process to support the IAG. Improvements are discussed in three major areas of policy, training, and contracts.

1) **Policy.** Several meetings have been held involving the senior Rocky Flats officials for acquisition for both EG&G and the DOE. The historical problems with use of the acquisition process to support the IAG requirements were discussed in detail. Both the EG&G and DOE are committed to improved acquisition planning in order to minimize the impact of conflict of interest issues with regard to future subcontractor work. Key actions to support this commitment were improved training for all IAG and acquisition support staffs, more comprehensive acquisition planning, and more critical management review of procurement documents.

2) **Training.** Efforts have begun to provide specific acquisition planning training for IAG Project Managers for both EG&G and DOE. Past training has focused on the procurement and contracting aspects of the acquisition process. The training being developed will focus on the initial acquisition planning and its relationship to the total project scope, schedule, and budget. In addition, EG&G and DOE Contract Specialists will be given training on the RI/FS process, to provide a better understanding of the unique requirements for remediation projects. Training is expected to begin later in August 1992.

CORRES CONTROL  
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Reviewed for Addressee  
Corres. Control RFP

8-14-92

DATE BY

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ROCKY FLATS PLANT  
CORRESPONDENCE CONTROL

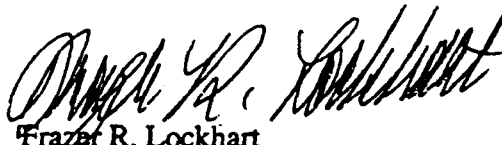
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3) Contracts. The major action to be completed is the technical review of all 156 Master Task Subcontract (MTS) proposals. The DOE Contracting Office is currently reviewing the MTS's and making some minor changes to the contract language to ensure consistency with transition plans which have evolved since the MTS process was started. Awards are anticipated near the end of August.

If you need further information or clarification regarding the items discussed above, please contact me at (303) 966-7846.

Sincerely,



Frazer R. Lockhart  
Director  
Environmental Restoration Division

cc:

J. Ciocco, EM-453  
M. Bishop, AMA, RFO  
K. Izell, OCC, RFO  
J. Hartman, AMEM, RFO  
R. Schassburger, ERD, RFO  
B. Thatcher, ERD, RFO  
J. Kersh, EG&G  
E. Lee, EG&G  
M. Arndt, EG&G